

## MARION COUNTY SMALL CLAIMS REVENUE REPORT REFERENCES

1. **FILING FEE & TOWNSHIP DOCKET FEE**: Forty-five percent (45%) of the infraction or ordinance violation costs fee under IC 33-37-4-2 plus five dollars (\$5). For deposit to township trustee. *IC 33-34-8-1.*
2. **SERVICE OF PROCESS FEE (CERTIFIED MAIL)**: Assessed for each service to be made. For deposit to constable. *33-34-8-1.*
3. **SERVICE OF PROCESS FEE (PERSONAL SERVICE)**: Assessed for each service to be made. For deposit to constable. *33-34-8-1.*
4. **WITNESS FEE**: In the amount provided by *IC 33-37-10-3* to be taxed and charged in the circuit court.
5. **REDOCKETING FEE**: *33-34-8-1.*
6. **DOCUMENT STORAGE FEE**: \$2 fee collected by the Clerk in all civil, criminal, infraction, and ordinance violation actions. For deposit in clerk's record perpetuation fund. *IC 35-37-5-20.*
7. **AUTOMATED RECORD KEEPING FEE**: \$7 fee collected by the Clerk in all civil, criminal, infraction, and ordinance violation actions. For deposit in state user fee fund. *IC 33-37-5-21.*
8. **LATE FEE**: \$25 fee if applicable under *IC 33-37-5-22*. For deposit to township trustee.
9. **PUBLIC DEFENSE ADMINISTRATION FEE**: In each small claims action in a court described in *IC 33-34*, the Clerk shall collect a public defense administration fee of \$3 in each action in which a person is: convicted of an offense; required to pay a pretrial diversion fee; found to have violated an infraction; or found to have violated an ordinance. Fee is to be deposited in the state general fund per *IC 33-34-8-3*. *IC 33-37-5-21.2.*
10. **JUDICIAL INSURANCE ADJUSTMENT**: \$1 fee collected in all actions where a person is convicted of an offense, required to pay a pretrial diversion fee, or found to have violated an infraction or ordinance violation. For deposit in state judicial branch insurance adjustment account. *IC 33-37-5-25.*
11. **JUDICIAL SALARIES**: In each small claims action filed in a court described in *IC 33-37-1-1* or *IC 33-34* the Clerk shall collect a judicial salaries fee of \$10 (after June 30, 2005 and Before July 1, 2006) increasing to \$11 (after June 30 2006 and before July 1 2007). See annual increment structure in *IC 33-37-5-26(d)*. For deposit in the state general fund (75%) and local funds (25%). *IC 33-37-5-26.*
12. **COURT ADMINISTRATION**: In each small claims action in a court described in *IC 33-34*, the Clerk shall collect a court administration fee in each action in which a person is: convicted of an offense; required to pay a pretrial diversion fee; found to have committed an infraction; or found to have violated an ordinance. For deposit in the state general fund. *IC 35-37-5-27.*
13. **OTHER FEES**: Fees collected but not described above.